GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

Office Procedure – Revenue (DM) Department - Loans and advances to the State Government Servants - Sanction of Motor Car Advance of Rs.6,00,000/- (Rupees Six Lakh only) to Smt P.Suguna, Section Officer, Revenue (DM) Department towards purchase of Motor Car - Orders – Issued.

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REVENUE (DISASTER MANAGEMENT.I) DEPARTMENT

G.O.Ms.No.7 **Dated:03.11.2025**

Read the following:-

1. G.O.Ms.No.167, Fin.(A&L) Dept.,dt.20.9.2017.
2. G.O.Rt.No.2658, Finance(HR-5-TFR-A&L-EWF)Dept.Dt.21.10.25.
3. From Smt P.Suguna, Section Officer, Revenue(DM) Department application dt:24.10.2025.

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ORDER:

In the reference 2nd read above, the Finance Department have allotted a sum of Rs.18,00,000/- (Rupees Eighteen Lakhs only) towards Motor Car Advance to the Revenue (DM) Department during the financial year 2025-26.

2. Under Article 238 of the Andhra Pradesh Financial Code Volume-I and admissibility in Revised Pay Scales, 2015 issued in the reference 1st read above, Government hereby sanction an amount of Rs.6,00,000/- (Rupees Six Lakh only) to Smt P.Suguna, Section Officer, Revenue (DM) Department towards purchase of Motor Car from the open market as requested in the reference 3rd read above.

3. The sanction accorded in para-2 above is subject to the following conditions:

i) that she should purchase the motor car within one month from the date on which the advance is drawn, failing which the full amount of advance drawn, together with the interest, should be refunded to the Government; No extension of time for completion of the transaction will ordinarily be allowed. She should make himself sure about the availability of the motor car in the market before she draws the advance.

ii) that if the actual price paid for, the Motor Car is less than the advance drawn, the balance should be refunded to the Government forthwith; she should also produce stamped receipt in token of having purchased the Motor Car;

iii) that she should execute a mortgage bond in Form-14 of the A.P. Financial Code, Volume-II; and

iv) that the Motor Car should be insured against loss or damage by fire or accident within one month from the date of the purchase of Motor Car failing which the full amount of the advance drawn with interest accrued must be refunded to the Government.

4. The Insurance Policy should be forwarded to the Govt. for perusal together with a letter in Form-15 addressed to Motor Insurance Company with whom the Motor Car is insured notifying the Company, the fact that the Government are interested in the policy secured.

(P.T.O)

5. The advance sanctioned should in para-2 above, shall be recovered in (125) equal monthly instalments @ Rs.4800/-(Rupees Four Thousand Eight Hundred Only) per month and interest @ 5.5 % per annum will be charged on the advance taken and recovered in (25) months from her salary thereafter commencing from the following month of amount drawn.

6. The agreement and personal security bond in Form 13 (c) of APFC Volume-I have been obtained from the individual and recorded in office.

7. It is certified that the advance for the purchase of Motor Car sanctioned is for the first time and the officer has not drawn any such advance previously.

8. The penal interest at 1.5 times to the normal rate shall be collected from the loanee, if he fails to utilize the amount for the purpose to which it is sanctioned and if she fails to complete the other formalities within the period stipulated in the rules.

9. The expenditure on account of purchase of Motor car shall be debited to "7610 - Loans to Government Servants etc - M.H.202 - Advance for the purchase of Motor Conveyances - S.H. (04) Loans for purchase of Motor Cars - 001 - Loans for purchase of Motor Cars".

10. The Revenue (DM-OP) Department shall draw and disburse the Motor Car Advance sanctioned to the individual in para-2 above.

11. This order does not require the concurrence of Finance Department under the rules on the subject.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

G. SAI PRASAD
SPECIAL CHIEF SECRETARY TO GOVERNMENT (FAC)

To
Smt P.Suguna, Section Officer, Revenue (DM) Department.
The Revenue (DM.OP Claims) Department.
Copy to:-
The Accountant General, Vijayawada, A.P.
The Deputy Pay and Accounts Officer, A.P. Secretariat, Velagapudi.
The Finance(HR-5-TFR-A&L-EWF) Department,
A.P. Secretariat, Velagapudi.
SF/SC (Computer No.3022539).

//FORWARDED:: BY ORDER//

SECTION OFFICER